



**NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF TRUSTEES
Monday, August 14, 2023 at 4:30 p.m.
SCC Fort Madison Center
Tentative Agenda**

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Community Colleges for Iowa Trustees Report

2.0 Action Items

- 2.1 Approval of Consent Agenda
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 2.2 Public Hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the construction of the Southeastern Community College Saferoom
- 2.3 Approval of the Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs for the construction of the Southeastern Community College Saferoom
- 2.4 Consideration of Construction Bids and Resolution Making Award of Construction Contract of the Southeastern Community College Saferoom
- 2.5 Early Retirement Plan
- 2.6 FY 2024 Iowa Association of Community College Trustees Membership Dues
- 2.7 Approval of Proposed FY 2026 Calendar
- 2.8 Approval of Audit Services Proposal

3.0 Accountability

- 3.1 President's Report
- 3.2 Zoom Phone
- 3.3 Student Code of Conduct
- 3.4 Facilities Update
- 3.5. Report on Upcoming Election

4.0 Community Colleges for Iowa meetings:

- Wednesday, August 30, 2023 – IACCT Board Meeting
- Wednesday, September 20, 2023, Zoom IACCT Board Meeting
- October 9-12, 2023 – ACCT Annual Congress, Las Vegas, NV

SCC Board of Trustees meetings:

- Monday, September 11, 2023 at 4:30 pm at Keokuk Campus
- October Board Meeting to be determined – ACCT Las Vegas on October 9, 2023
- November 13, 2023 at 4:30 pm, West Burlington Campus

5.0 Adjournment

This notice is given pursuant to Chapter 21, Code of Iowa.

Darcy Burdette

Darcy Burdette, Board Secretary

CONSENT AGENDA

for

August 14, 2023 Regular Board Meeting

1. Approval of Minutes
 - July 10, 2023 Regular Board Meeting Minutes
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Christie Holtkamp	Administrative Assistant/Testing Proctor – Student Services	02/01/2021	08/08/2023	Personal.
Nanette Mansell	Administrative Assistant – Dean of Arts & Sciences	11/02/2021	08/06/2023	Accepted open Project Assistant – TRIO Student Support Services position.
Richard Mansheim	Industrial Maintenance Lab Assistant	07/01/2022	08/15/2023	Accepted open Industrial Controls, Automation, and Robotics Technology Instructor position.
Elizabeth Pezley	Assistant Women’s Basketball Coach /Student Activities Coordinator/Residence Life Advisor	02/09/2021	07/31/2023	Accepted open Student Success Advocate – Keokuk position.
Tiffany West	Nursing Clinical Coordinator	12/03/2018	08/15/2023	Accepted open Instructor – Nursing position.
Steve Williamson	Head Women’s Basketball Coach	07/01/2023	08/04/2023	Personal.

4. Employment Contracts

Name	Title	Contract Period	Salary
Tina Clark (New)	College and Career Transition Coach - Keokuk	August 1, 2023 – June 30, 2024	\$36,769.23 (\$ 40,000.00 annual)
Cebastian Gentil (Replacement)	Assistant Men’s and Women’s Track and Field Coach/Resident Advisor	August 1, 2023 – June 30, 2023	\$16,546.15 (\$18,000.00 annual)

Emily Lindner (New)	Instructor – Clinical Nursing - Keokuk	August 16, 2023 – August 13, 2024	\$76,165.88 (\$76,165.88 annual)
David Makuta (New)	Instructor – Computer Science	August 16, 2023 – August 13, 2024	\$64,100.00 (\$64,100.00 annual)
Nanette Mansell (Replacement)	Project Assistant – TRIO Student Support Services	August 7, 2023 – June 30, 2023	\$29,929.60 (\$ 33,113.60 annual)
Alexandria Pardall (Replacement)	Administrative Assistant – Student Services - Keokuk	August 1, 2023 – June 30, 2024	\$28,530.00 (\$ 31,200.00 annual)
Elizabeth Pezley (Replacement)	Student Success Advocate - Keokuk	August 1, 2023 – June 30, 2024	\$36,769.22 (\$ 40,000.00 annual)
Arif Sultan (Replacement)	Instructor – Economics	August 16, 2023 – August 13, 2024	\$66,500.00 (\$ 66,500.00 annual)
Antonio Swayzer (Replacement)	Admissions Recruiter - WB	July 25, 2023 – June 30, 2024	\$37,538.46 (\$ 40,000.00 annual)